

City of Cincinnati



Interdepartmental
Correspondence Sheet

#24

April 10, 2013

To: Mayor and Members of City Council

From: Milton Dohoney Jr., City Manager MD

201300464

Subject: Ordinance - Emergency Communications Assistant Manager Salary

Attached is an ordinance captioned:

AMENDING Chapter 307 of the Cincinnati Municipal Code to adjust the salary range of the Emergency Communications Assistant Manager, currently in Division 0, Section 826, and to further move the classification from Division 0 to Division 8 based on the recent change to the reporting structure within the Emergency Communications Center.

The Human Resources Department conducted a compensation review in October 2012 on the Emergency Communications Assistant Manager classification that included an analysis of the current job market, job evaluation factors, and job family analysis. The reporting structure for the Emergency Communications Center has changed to include another level of supervision within the structure to report directly to the Emergency Communications Assistant Manager. The change in the reporting structure warrants the classification moving from Division 0, which encompasses classifications that range from Administrative Technician to Senior Administrative Specialist to Division 8. The change is also based on like classification job factor evaluation and market trend data for positions at this senior management level within the organization that are currently in Division 8.

The Administration recommends the approval of this Ordinance.

cc: Georgetta Kelly

Sec. 307- 826. Division 8. Emergency Communications Assistant Manager.

Minimum
Biweekly

~~\$2,175.54~~ \$2,495.28

Maximum
Biweekly

~~\$2,923.75~~ \$3,368.62

Minimum
Annual

~~\$56,781.65~~ \$65,126.77

Maximum
Annual

~~\$76,309.79~~ \$87,921.13

Section 2. That this ordinance shall go into effect from and after the earliest period allowed by law.

Passed: _____, 2013

Mayor

Attest: _____
Clerk